



P.O. Box 404
 Lincoln, IL 62656
 217-737-4042

VOLUNTEER APPLICATION

Thank you for your interest in volunteering at the Humane Society of Logan County (HSLC). Volunteers play a vital role within our organization. With your assistance, we will be able to continue our efforts to help needy animals in our community.

After we review your application, we will contact you for an interview. At that time, we will evaluate your interest and availability with the current needs of the organization. **PLEASE PRINT YOUR RESPONSE CLEARLY**

Date of application _____

Last name _____ First name _____ Nickname _____

Address _____

City & State _____ Zip Code _____ Date of Birth _____

Home phone _____ Email address _____

May we call you at work? No Yes If yes, work phone _____

Emergency contact _____ Relationship _____

Emergency contact phone number _____ Alternate phone number _____

Do you have experience working with animals? No Yes – if yes, please describe _____

Additional information about you that may be useful (i.e. special skills, training, interests, hobbies, physical limitations, allergies, etc.

I give my permission to the Humane Society of Logan County to verify the above information. I understand that this application does not guarantee acceptance to the volunteer program of the Humane Society of Logan County.

 Volunteer Signature & Date

 Parent/Guardian/Date (If volunteer is under 18)

Here are the types of jobs you can sign up to do!

I. SHELTER DUTIES

Work directly with animals

- walking dogs A1
- working in cat rooms A2
- grooming animals A3
- socialization A4

Office stuff

- data entry B1
- mailings B2
- filing B3

Odd jobs at the shelter

- laundry C1
- clean cages & pens C2
- carpentry C3
- garbage C4
- clean/change litter boxes C5
- maintenance of building & grounds C6
- clean office C7
- clean food bowls C8

II. FUNDRAISING

- Ad sponsors [1]
- Dog Washes (need dog washers and people to run sign-in, sales) [2]
- Helping Hands (teams of 3 will do manual labor for cash donations - raking leaves, cleaning houses/garages, outdoor decorations, odd jobs [3])
- Bake Sales (need people to bake and people to work the event) [4]
- End-of-year activities/events (Paws with Claus photo op with Santa; Tree of Hope lighted Christmas Tree; "Don't Forget the Animals" coupon campaign; Holiday Cookie Trays - bakers and pick-up event workers) [5]
- Community food events/chili supper, etc. [6]
- Phone calling of volunteers/members [7]
- Craft projects (making things needed by organization or for sale) [8]
- Solicitations of prizes, goods, services [9]

III. PUBLIC RELATIONS

- Special needs animal sponsors (help find donors to help defray costs) [1]
- Create flyers (photocopying, lay-out, proofing) [2]
- Distribute flyers [3]
- Photographers (take pictures of pets for adoption, special events, etc.) [4]
- Education programs (organize and/or present in schools, at shelter, etc.) [5]
- Videographer [6]
- Historian (clip articles, keep scrap book up-to-date, archives, etc.) [7]
- Graphics (designing ads, flyers and other collateral materials) [8]
- Writing (newsletters, thank you campaigns, lobbying campaigns) [9]
- Web site [10]
- Information booths/tables (at Fair, Balloon Fest, in businesses, at special events) [11]
- Participation in parades [12]

IV ANIMAL AFFAIRS

- Liaison with animal control [1]
- Foster home [2]
- Adoption Follow-Up [3]
- Transportation of animals [4]
- Cruelty Investigations [5]
- Spay & Neuter Program [6]